



ສາທາລະນະລັດ ປະຊາທິປະໄຕ ປະຊາຊົນລາວ  
Lao People's Democratic Republic



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# Quarterly Project Progress Report

## STRENGTHENING CAPACITY AND SERVICE DELIVERY OF LOCAL ADMINISTRATIONS (GPAR SCSD)

Period of report: April - June 2015

### Basic Project Information

#### Project Title: Strengthening Capacity and Service Delivery of Local Administrations (GPAR SCSD)

|   |   |
|---|---|
| UNDP Award ID                                 | 00064630  |
| UNDP Project ID                               | GPAR SCSD-00081322  |
| Project Duration                              | 4 years   |
| Reporting Period                              | April-June 2015   |
| Implementing Partners                         | Ministry of Home Affairs  |
| National collaborating agencies               | Ministry of Finance, Ministry of Planning and Investment, Provincial and District Administrations.  |
| Other UN/International collaborating agencies | UN Capital Development Fund (UNCDF)   |
| Cost-sharing third parties                    | Swiss Agency for Development Cooperation, Republic of Korea, Government of Luxembourg   |
| UNDP Programme Officer/Programme Analyst      | Viengmala Phomsengsavanh/Thilaphong Oudomsine   |
| UNDAF and Country Programme Outcome           | UNDAF OUTCOME 2: By 2015, the poor and vulnerable benefit from the improved delivery of public services, an effective protection of their rights and greater participation in transparent decision making |

| Total Budget | Original Budget (US\$)            | Latest Signed Revision (US\$) |
|--------------|-----------------------------------|-------------------------------|
|              | 12,568,800                        | 12,568,800                    |
| Resources    | United Nations Dev. Programme     | 400,000                       |
|              | United Nations Capital Dev. Fund  | 1,300,000                     |
|              | Swiss Agency for Dev. Cooperation | 4,000,000                     |
|              | Republic of Korea                 | 2,000,000                     |
|              | Luxembourg Government             | 1,000,000                     |
|              | GEF (parallel)                    | 2,000,000                     |
|              | Government (parallel)             | 702,000                       |
|              | Yet to be funded                  | 1,166,800                     |

## **1. Project Implementation Status and Key Results**

### **Implementation Status Summary at Outcome level**

- Background and objective of the civil servants' Performance Appraisal system was considered at 2 technical meetings of the Task Force Committee on drafting Civil servant performance appraisal system linked to district targets. The first draft of decree on Civil servant performance appraisal system was completed and discussed with organization concerned and agreed ion the structure and outline.
- Training on DDF-BBG guidelines was organized for district and provincial officials (DDSTs/DDSCs/PST) of 6 selected districts of 3 provinces i.e. Xiengkhouang, Houaphan and Oudomxai. This special cycle of DDF allocation FY2015-2016 will provide an opportunity to run DDF in 6 good-performance district authorities that are also implementing Sam Sang policy. Valuable lessons are expected to be gained that will help inform on the potential and challenges of joint implementation / co-funding. The findings will be used to guide new phase of support to DDF and NGPAR from 2016 to 2020.
- As part of the process to examine the feasibility of creating a new One Door Service Centre (ODSC) district staff responsible for ODSC in Huaphan province analysed and frankly discussed progress and difficulties of previous ODSC implementation in the province. Concepts and lessons on effective operating ODSC from neighboring countries were also shared. This will be further informed by the upcoming ODSC assessment and recommendations mission, led by an international consultant, currently being procured by UNDP on MoHA's behalf.
- GPAR CADEM Technical team conducted the monitoring mission for 9 projects, out of total 13 project granted year 2015. Those projects were able to conduct their activities and use the budget as planed in the project proposals (outreach the service to local level). The recommendations from the field monitoring were reflected in the CADEM Fund implementation guidelines for year 2016.
- The CADEM Fund implementation guidelines and the announcement for project proposal of GPAR CADEM Fund 2016 sent and the closing date is on 15 August 2015.
- Citizen engagement with district administration as providers of local services in a responsive and accountable way has been advanced following the first district citizens survey in 2 districts. The Service Users Feedback System (SUFS), which was designed with SCSD support, is intended to become an accepted mechanism and regular practice to gauge peoples' perception of local services. SUFS will be taken

up and further developed within the new support to NGPAR programme, which is currently being designed. In future the results of SUFS could be shared with the new Local Provincial Assembly in due course. The results of the SUFS Survey are now being collated and analysed with support of technical team and the outcome will be share with stakeholders.

## Implementation Progress Summary at Output level

| OUTPUT<br><i>In line with<br/>ProDoc / AWP</i>   | MILESTONE / Target Year<br>2015 | STATUS<br>OF<br>TARGET<br>(Achieved,<br>On Track<br>or Off<br>Track) | PLANNED ACTIVITIES<br><i>Activities to be undertaken during<br/>the reporting period ( QWP/AWP )</i>   | ACTIVITY PROGRESS TO<br>DATE | RESULTS ACHIEVED<br><i>Describe concrete, key<br/>results (policy,<br/>publication, key event<br/>etc.) achieved so far,<br/>vis-à-vis the specific<br/>targets set in the<br/>QWP/AWP. Please<br/>provide data/evidence to<br/>support the results</i>                              | COMMENT<br>/BENEFICIARY<br><i>Approximate<br/>number of<br/>beneficiaries<br/>reached by<br/>relevant project<br/>activities<br/>(disaggregated<br/>by gender), etc.</i>                                |
|--|---------------------------------|--|--|------------------------------|--|---|
|  |                                 |  |  |                              |  |   |
| <u>Output 1:</u><br>Support to development of policies and regulatory framework for more effective local administration at province and district level | Targets 2015:                   | On Track   | <ul style="list-style-type: none"> <li>2 Technical meetings of Task Force Committee in drafting Civil servant performance appraisal system link to district targets</li> </ul> | Completed                    | <ul style="list-style-type: none"> <li>The background of the Performance Appraisal system was presented; concept for the decree is discussed.</li> <li>The structure of chapters, articles, words and details of article of the first draft of the decree were discussed.</li> </ul> | <ul style="list-style-type: none"> <li>Total 35 officers (15 women) from concerned departments of MoHA, PARTY, Central Committee Organization and Personnel Participated the consultation WS</li> </ul> |

|   |               |             |   |               |  |
|---|---------------|-------------|---|---------------|--|
| Output 2:<br>Improved capacity of local administration to fulfill its service delivery mandates | Targets 2015: | 1. On Track | • Refreshment/training on DDF -BBG guidelines for DDSTS/DDSCs of 6 selected districts                           | • In progress | <ul style="list-style-type: none"> <li>During June, completed four batches of refreshment/training on DDF-BBG guidelines for DDSTS/ DDSCs of four districts e.g. Kham, Phoukout, Viengxai and Xam tai, (XKh and Houaphan provinces). While two remaining districts of Oudomxai province ( Houn and Xai) will be organized in July 2015.</li> </ul> |
|   |               |             | <p><u>Indicators:</u></p> <p>1. Local services/MDG investments (DDF) are delivered by staff in 53 districts</p> |               |  |

|  |  |          |  |  |  |
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| Output 3:<br>Improved MDG focused service delivery provided through formula based and equity focused block grants to the districts | Targets 2015<br><br>1. 232 service interventions (21 BBG & 211 OEBG) delivered by district administrations.<br><br>2. District performance is assessed in 4 more district administrations (Sekong).<br><br><u>Indicators:</u><br><br>1. 21 BBG & 211 OEBG local service infrastructures & Interventions delivered by district administrations (DDF).<br><br>2. District Performance Assessment done in Sekong Province | On Track | • Provide DDF formula-based grants to selected districts | • Completed  | • In FY 2014-15, All 53 districts of 7 target provinces have submitted their district annual investment plans (DAIPs-Capital) and OEBG of total LAK 7,982,898,500 (1,004,000 USD). |
|  |  |          |  | <ul style="list-style-type: none"> <li>• The second batch of DDF grant for FY2014-15 of USD 143,532 has been transferred to SA in BOL on 2 June 2015.</li> <li>• As of 30 June 2015, a total 3,538,247,500 Kip of first and second installment FY2014-15 has been transferred to 53 district accounts. The amount includes first installment BBG - 8 districts of Saravane and 3 districts of Sekong of LAK 2,554,426,000 and OEBG- of LAK 983,821,500.</li> </ul> |  |

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|  | <ul style="list-style-type: none"> <li>• Provide PST support Cost for Provincial oversight of DDF.</li> </ul> | <ul style="list-style-type: none"> <li>• In progress</li> </ul> | <ul style="list-style-type: none"> <li>• As part of capacity building, a total 8,000 USD were allocated in Q1 work plan to support the Provincial Support Team of 7 provinces to follow up/regularly provide guidance to the district teams on DDF implementation.</li> <li>• As of June 2015, a total 26,500 USD/ 214,301,500 LAK of first installment FY2014-15 has been transferred to all 7 provinces.</li> </ul> |
|--|---|---|---|

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| <b>Output 4:</b><br>Improving Access to Citizen Services through One Door Service | <b>Targets 2015</b> | On track | <ul style="list-style-type: none"> <li>• Workshop to strengthen understanding on ODSC implementation for 4 districts of Houaphan province</li> <li>• Training on ODS Routine works and Office management for new Khong ODSC</li> <li>• New TOR for Inter.</li> </ul> | <ul style="list-style-type: none"> <li>• Completed</li> <li>• Completed</li> <li>• In progress</li> </ul> | <ul style="list-style-type: none"> <li>• Concerned district office staffs which services related with ODSC acknowledged of previous ODSC implementation, related issues, ODSC theory and lessons from neighboring countries, process to prepare feasibility study.</li> <li>• Khong ODSC staffs were trained on coordinating between offices of which services are provided within ODSC, office management, and file keeping.</li> <li>• Concerned unit of VTE UNDP office is working on recruitment international Consultant.</li> </ul> | <ul style="list-style-type: none"> <li>• 129 participants ( 44 women ) who from district offices where services are.</li> <li>• 26 participants (9 women) who are new ODSC staffs have been trained on Service routine works.</li> </ul> | <ul style="list-style-type: none"> <li>• 14 MoHA staff (5 women)</li> </ul> |
|   | <b>Indicators</b>   |          |  |   |   |  |   |
| <b>Output 5:</b><br>GPAR Capacity Development and Modernization Fund (CADEM)      | <b>Targets 2015</b> | On Track | <ul style="list-style-type: none"> <li>• Monitoring of 9 CADEM projects out of total 13 project grant 2015</li> </ul>  | Completed   | <ul style="list-style-type: none"> <li>• The 9 projects are able to deliver their activities which are to outreach the service to district and village levels. The feedback from the monitoring was shared.</li> </ul>  |  |   |

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| Public Administration reforms   | by CADEM awards.  | <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>Conduct meeting to finalize CADEM implementation year 2016 on 4 Jun 2015</li> </ul>  | <ul style="list-style-type: none"> <li>The guidelines keep the same principles and rule from 2015 but the meeting agree to shorten the process in order to be able to finalize the process by Nov 2015.</li> </ul> | <ul style="list-style-type: none"> <li>28 participants from MoHA, MPI (13 women)</li> </ul>  |
|   |   |   |  |  |
| Output 6:<br>Citizen Feedback and district mechanisms for responsive and accountable service delivery | <p><b>Targets 2015:</b></p> <ol style="list-style-type: none"> <li>1. Selected District Administrations analyse local service delivery information for use in better planning.</li> <li>2. Citizens of pilot districts provide their feedback on access &amp; quality of local service delivery.</li> </ol> <p><b>Indicators:</b></p> | <p>On track</p> <ul style="list-style-type: none"> <li>Training for targeted district staff on SUFS implementation.</li> <li>Arrange equipment to support SUFS Survey</li> <li>Conduct the SUFS survey</li> </ul> | <ul style="list-style-type: none"> <li>Completed</li> <li>Completed</li> <li>Completed</li> </ul>  | <ul style="list-style-type: none"> <li>SUFS manual is shared among target district survey staffs. They practiced with villagers to pre-test the survey questionnaires and interviewing</li> <li>Survey equipments are used and facilitated SUFS survey team to conduct the survey in both Houa and Saravan districts</li> <li>24 target staffs who will conduct</li> </ul> |
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| 1. Districts use DSDMs to collate & analyse local service delivery information<br><br>SURS survey done & results discussed with district authorities. | <ul style="list-style-type: none"> <li>SURS Survey team completed the survey on citizen opinion on public service.</li> <li>Citizen from 19 Villages of Houng district and 21 Villages of Saravan shared their opinion on public service they received</li> </ul>    |   |   |
| <u>Output 7:</u><br>Programme support (oversight, management, coordination and results based monitoring)  | <u>Targets 2015</u> <p>On track</p> <p>1. Well-functioning &amp; well managed project that implements activities in line with work plans and budgets</p> <p>2. Project provides oversight and reporting opportunities to Programme Board and others stakeholders</p> | <ul style="list-style-type: none"> <li>Annual work plans prepared</li> <li>Quarterly Progress reports and Annual Report &amp; Review</li> <li>Partner field monitoring visits</li> <li>IT &amp; Equipment</li> <li>Staff costs</li> <li>Overheads &amp; Audit</li> <li>Planning Retreat</li> <li>Project evaluation &amp; preliminary future concept</li> </ul> <p><u>Indicators:</u></p> <ol style="list-style-type: none"> <li>Project follows project cycle, plans, budgets and reporting.</li> <li>Stakeholders have</li> </ol> | <p>In progress</p> <p>A well-functioning project, with oversight.</p> |

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|  | access to reports and opportunities for project oversight and information |  |  |
|--|---|--|--|

#### **Formal Collaboration with other projects**

The Ministry of Natural Resources and Environment (MONRE), with the support of the GEF LDCF2 project, is collaborating with UNDP/UNCDF in a project entitled “Effective Governance for small-scale rural infrastructure and disaster preparedness in a changing climate”. The overall objective of the project is to improve local administrative systems affecting the provision and maintenance of small scale rural infrastructure, through participatory decision making that reflects the genuine needs of communities and natural systems vulnerable to climate risk. As part of its implementation arrangements, the project is using the existing District Development Fund (DDF) operating under SCSD project to deliver local climate change adaptation infrastructures in Saravane and Sekong provinces. The DDF system is delivering \$152,052 of CR grants for 4 district projects for FY 2014/15, which LDCF2 and MONRE have identified together with local District Development Support Teams.

#### **Financial Management**

##### **Financial Information Summary**

Reporting Period: April – June 2015

| Output   | Annual Work plan year 2015 (USD) | Quarter Work Plan/Budget (USD) | Expenditure This Quarter (USD) | Delivery Rate This Quarter (%) |
|----------|----------------------------------|--------------------------------|--------------------------------|--------------------------------|
| Output 1 | 403,658                          | 39,415                         | 3,647                          | 9%                             |
| Output 2 | 179,687                          | 44,613                         | 15,242                         | 34%                            |
| Output 3 | 465,548                          | 185,261                        | 170,434                        | 92%                            |
| Output 4 | 119,622                          | 29,518                         | 19,858                         | 67%                            |

|                 |                  |                |                |            |
|-----------------|------------------|----------------|----------------|------------|
| <b>Output 5</b> | 213,161          | 22,754         | 25,434         | 111%       |
| <b>Output 6</b> | 140,777          | 32,754         | 37,644         | 115%       |
| <b>Output 7</b> | 271,547          | 67,361         | 68,194         | 101%       |
| <b>Totals</b>   | <b>1,794,000</b> | <b>421,404</b> | <b>340,453</b> | <b>81%</b> |

### **3. Project Management and Oversight**

**Monitoring and Evaluation**  
n/a

#### **Risk management**

New CTA was appointed from Q2/2015. A vacancy of the international local governance advisor/DDF is being considered by UNCDF.

#### **Communication and advocacy**

Project communication is ongoing as per Communication Log in Annex.

### **4. Annex/s**

- CDR

## NATIONAL GPAR SCSD PROJECT: COMMUNICATION AND MONITORING PLAN/REPORT

|                       |                                   |                  |          |                    |            |
|-----------------------|-----------------------------------|------------------|----------|--------------------|------------|
| <b>Project Title:</b> | <b>National GPAR SCSD Project</b> | <b>Award ID:</b> | 00054630 | <b>Updated to:</b> | 31/03/2015 |
|-----------------------|-----------------------------------|------------------|----------|--------------------|------------|

| Type of Action  | Stakeholders                                       | Method of communication | Due by   | Completed on | Status    |
|---|--|-------------------------|----------|--------------|-----------|
| Annual Work Plan and Budget: 2013                     | UNDP, UNCDF, SDC, Govt of Korea, GD of Luxembourg  | Report                  | 01/03/13 | 18/02/13     | Completed |
| Tentative Work plan and FACE form: Q1-2013            | UNDP   | Report                  | 10/01/13 | 10/01/13     | Completed |
| Quarterly Progress Report for Q1-2013, including logs | UNDP , UNCDF, SDC, Govt of Korea, GD of Luxembourg | Report                  | 10/04/13 | 10/04/13     | Completed |
| Work plan and FACE form: Q2-2013                      | UNDP   | Report                  | 10/04/13 | 10/04/13     | Completed |
| Quarterly Progress Report for Q2-2013, including logs | UNDP , UNCDF, SDC, Govt of Korea, GD of Luxembourg | Report                  | 10/07/13 | 10/07/13     | Completed |
| Work plan and FACE form: Q3-2013                      | UNDP   | Report                  | 10/07/13 | 10/07/13     | Completed |
| Quarterly Progress Report for Q3-2013, including logs | UNDP , UNCDF, SDC, Govt of Korea, GD of Luxembourg | Report                  | 10/10/13 | 10/10/13     | Completed |
| Work plan and FACE form: Q4-2013                      | UNDP   | Report                  | 10/10/13 | 10/10/13     | Completed |
| Annual Report 2013 (incl. Q4-2013, including          | UNDP , UNCDF, SDC, Govt of                         | Report                  | 10/01/14 | 10/01/14     | Completed |

|  |  |        |          |  |           |
|--|--|--------|----------|--|-----------|
| logs )   | Korea, GD of Luxembourg                            |        |          |  |           |
| Joint Annual Technical Review (JATR)   | UNDP , UNCDF, SDC, Govt of Korea, GD of Luxembourg | Report | 31/12/13 | Replaced by Mid Term Review held on 25/07/13 | Completed |
| Annual Work Plan 2014  | UNDP , UNCDF, SDC, Govt of Korea, GD of Luxembourg | Report | 31/01/14 | 10/01/14                                     | Completed |
| Tentative Work plan and FACE form: UNDP Q1-2014  | UNDP , UNCDF, SDC, Govt of Korea, GD of Luxembourg | Report | 10/01/14 | 10/01/14                                     | Completed |
| Quarterly Progress Report for Q1-2014, UNDP , UNCDF, SDC, Govt of Korea, GD of Luxembourg including logs   | UNDP   | Report | 10/04/14 | 10/04/14                                     | Completed |
| Work plan and FACE form: Q2-2014   | UNDP   | Report | 10/04/14 | 10/04/14                                     | Completed |
| Quarterly Progress Report for Q2-2014, UNDP , UNCDF, SDC, Govt of Korea a, GD of Luxembourg including logs | UNDP   | Report | 10/07/13 | 30/06/13                                     | Completed |
| Work plan and FACE form: Q3-2014   | UNDP   | Report | 10/07/13 | 10/07/13                                     | Completed |
| Quarterly Progress Report for Q3-2014, UNDP , UNCDF, SDC, Govt of Korea, GD of Luxembourg including logs   | UNDP   | Report | 10/10/14 | 10/10/14                                     | Competed  |
| Work plan and FACE form: Q4-2014   | UNDP   | Report | 10/10/14 | 10/10/14                                     | Competed  |
| Annual Report 2014 (incl. Q4-2014 & logs )   | UNDP , UNCDF, SDC, Govt of Korea, GD of Luxembourg | Report | 10/01/14 | 31/12/14                                     | Completed |
| Annual Work Plan 2015  | UNDP , UNCDF, SDC, Govt of Korea, GD of Luxembourg | Report | 31/01/15 | 10/01/15 – 05/02/15                          | Completed |
| Tentative Work plan and FACE form: UNDP Q1-2015  |  | Report | 10/01/15 | 10/01/15                                     | Completed |

|  |        |        |          |          |           |
|--|--------|--------|----------|----------|-----------|
| Quarterly Progress Report for Q1-2015, UNDP , UNCDF, SDC, Govt of Korea, GD of Luxembourg including logs | Report | Report | 10/04/15 | 10/04/15 | Completed |
| Work plan and FACE form: Q2-2015   | UNDP   | Report | 10/04/15 | 10/04/15 | Completed |
|  |        |        |          |          |           |

#### NATIONAL GPAR SCSD PROJECT: RISK LOG

| Project Title: |   |                 |           | Award ID:   | 00064630   | Last Reviewed Date: | 31/03/2015            |
|----------------|---|-----------------|-----------|---|--|---------------------|-----------------------|
| #              | Description   | Date Identified | Type      | Impact & Probability  | Countermeasures / Mgmt. response   | Owner               | Submitted/ updated by |
| 1              | Other government bodies are reluctant to enhance coordination under NGPAR                           | 01/02/12        | Strategic | Impact of the public administration reforms will be limited.<br>P=2; I=3;<br>PxI=6              | Multi-Stakeholder Leading Committee and Programme Board guidance to initiate dialogue with relevant Government offices   | Programme Manager   | Programme Manager     |
| 2              | Lack of buy-in from the local authorities who see the programme as a new top down approach to GPAR. | 01/02/12        | Strategic | Lack of buy in at the local level may hamper project implementation<br><br>P=22; I=3;<br>PxI=66 | Early discussions to explain new modus operandi but that the provinces and districts will remain in the lead at the local level. Provincial participation in Prog. Board | Programme Manager   | Programme Manager     |

|   |   |          |             |   |   |                   |                   |            |   |
|---|---|----------|-------------|---|---|-------------------|-------------------|------------|---|
| 3 | Limited resources will directly compromise the implementation of programme activities                     | 01/02/12 | Strategic   | Plans to scale up nation-wide, will be postponed with impact on MDG progress.<br>P=2; I=4; PxI=8 (down from 12) | Continuous dialogue with donor community and coordination of all resource mobilization by MoHA                            | Programme Manager | Programme Manager | 30/06/2012 | Changed.<br>\$1million from Govt Luxembourg             |
| 4 | Programme approach introduces a new way of operating, both for the government and for the donor community | 01/02/12 | Strategic   | Time & resources lost to project management and reporting rather than implementation.<br>P=3; I=3; PxI=9        | Programme Board play a key role in overseeing all projects under the programme framework.                                 | Programme Manager | Programme Manager | 30/06/2012 | No change   |
| 5 | There could be a stronger attraction by DPs to fund certain components or sub-components                  | 01/02/12 | Strategic   | Sustainability and/ or nation-wide roll out of the reforms could become compromised.<br>P=3; I=3; PxI=9         | Resource mobilization coordinated by MoHA in liaison with the DIC (MP). Possibility of GPAR Trust Fund could be explored. | Programme Manager | Programme Manager | 30/06/2012 | No change   |
| 6 | GEF funds may be delivered through a parallel project   | 01/02/12 | Strategic   | NGPAR Programme framework will be basically altered<br>P=5; I=2; PxI=10   | Discussions with MONRE and UNDP initiated to develop suitable framework   | Programme Manager | Programme Manager | 30/06/2012 | Changed – moved to Issues                               |
| 7 | MAF sub-project may delay other implementation plans  | 15/05/12 | Operational | Core activities implementation delayed<br>P=2; I=3 PxI=6  | Merge MAF and SCSD/OEBG activities where possible   | Programme Manager | Programme Manager | 30/09/12   | Risk reduced from 9 following successful DDF trainings. |

## NATIONAL GPAR SCSD PROJECT: ISSUES LOG

| Project Title: |  |  | Award ID: | Last Reviewed Date: |
|----------------|--|--|-----------|---------------------|
|                |  |  | 00064630  | 31/03/2015          |

| # | Description  | Date Identified | Type                | Priority (P) & Impact (I)   | Countermeasures / Mgmt. response   | Owner             | Status change | Last update | Current status                             |
|---|--|-----------------|---------------------|---|--|-------------------|---------------|-------------|--|
| 1 | Delay in nomination of members the Programme Board     | 15/03/12        | Problem             | Key activity involving leadership for the Programme<br>P=5; I=3;<br>PXI=15                                  | Discussions initiated by Ministry of Home Affairs  | Programme Manager | Changed       | 30/06/12    | Resolved,-<br>Prog Board members appointed |
| 2 | Delay in appointment of GPAR CTA                       | 1/07/12         | Operational problem | Delays in key programme/activities delivery<br>P=4; I=4 PXI=16  | Discussion between MoHA/UNDP on speeding process and with UNCDF on temporary reassignment of urgent/critical PAR duties to UNCDF Local Governance Advisor in SCSD.   | Programme Manager | Changed       | 21/04/13    | CTA report on 11/2012                      |
| 3 | GEF funds will be delivered through a parallel project |                 | Operational problem | NGPAR Programme framework will be basically altered with less funds for SCSD project<br>P=5; I=2;<br>PXI=10 | Agreement was reached between UNDP/MONRE and UNCDF/GPAR that the DDF mechanism in SCSD will be used to channel Climate Change funds to district on behalf of the LDCF2 Project (GEF). LDCF2 Project will deploy a national consultant to manage/ coordinate some of the additional expected work load on | Programme Manager | New           | 31/12/13    | Clarified                                  |

|               |          |             |   |  |                   |         |                                    |
|---------------|----------|-------------|---|--|-------------------|---------|------------------------------------|
|               |          |             |   | SCSD/DDF .   |                   |         |                                    |
| 4 CTA vacancy | 01/09/14 | Operational | Delays in Programme & project implementation. P=4; I=4 PxI + 16 | Recruitment of new CTA in progress. MOHA & UNCDF Local Governance Advisor in SCSD to share urgent / critical GPAR duties in interim. | Programme Manager | Changed | 10/04/15 New CTA reported 2/4/2015 |
| 5 ITA vacancy | 01/03/15 | Operational | Delays in Programme & project implementation. P=4; I=4 PxI + 16 | New CTA currently covering critical UNCDF Local Governance Advisor responsibilities. UNCDF considering situation.                    | Prog Manager      | New     | 31/03/15                           |

#### NATIONAL GPAR SCSD PROJECT: LESSONS LEARNED LOG

| Lesson ID | Date logged | Type     | Description  | Recommendation  |
|-----------|-------------|----------|--|---|
| 01        | 30/03/12    | Positive | Programme framework allows for several implementation mechanisms to operate in parallel enabling good alignment    | • Documentation of various options that can be shared with potential partners   |
| 02        | 31/03/13    | Positive | MAF-OEBG successfully implemented in 2012 & approach & tools adopted by OEBG for general use                       | • MAF-OEBG Review conducted & available. Inform DP of successes & impact on local beneficiaries of DDF – created DVD for advocacy           |
| 03        | 31/12/14    | Neutral  | Chronic challenges in inter-ministry working agreements/collaboration affect implementation of ODSC on the ground. | • Political leadership / coordinating mechanism for better inter-ministry day-to-day collaboration on implementation of cross-cutting work. |

PREPARED BY PROGRAMME MANAGER



Date:

Nisith KEEOPANYA

APPROVED BY EXECUTIVE PROGRAMME BOARD



Date:

ຄຳມູນ ວິທີ່ໄຊ

RECEIVED AND REVIEWED BY UNDP

Sudha Gooray

Date: 27/7/2015